



I created this information pack because, twice, in less than two weeks, I saw upset family members looking for advice on how to access a loved one's Facebook account after they'd passed.

It's not an easy task and sometimes impossible.

Having an information pack and a shared family password account ensures that anyone who needs to know details of accounts (of any description) has that information to hand.

Anything that can lessen stress on a family at this time is welcome and completing the forms is not a sign of impending death. It's simply being prepared for all eventualities.

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This Information Pack is not a legal document and does not replace any wills or other legal documents

COPIES OF THIS INF	ORMATION PACK A	ARE WITH THE FOLLOW	VING:
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FOR THOSE WHO READ THIS JOURNAL

Whenever I prepare for a journey, I prepare as though for death. Should I never return, all is in order.

Katherine Mansfield

Don't use this document to store sensitive information like social security numbers unless you have password protection on the document (and you have shared said password safely).

HOW TO PASSWORD-PROTECT A PDF DOCUMENT

LAST UPDATED	
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ALL PASSWORD INFORMATION (SOCIAL MEDIA, EMAIL, BANKING ETC., IN PASSWORD MANAGER FAMILY ACCOUNT

WEB ADDRESS FOR PASSWORD MANAGER*	

PERSONAL INFORMATION	
CURRENT ADDRESS	
MOBILE PHONE	
WORK PHONE	
EMAIL ADDRESS	
NEXT OF KIN	
MOBILE PHONE	
WORK PHONE	
TO BE NOTIFIED	
FAMILY CONTACT	
FAMILY PHONE	
FRIEND/NEIGHBOUR CONTACT	
FRIEND/NEIGHBOUR PHONE	
WORK CONTACT	
WORK PHONE	
DOCTOR CONTACT	
DOCTOR PHONE	
SOLICITOR CONTACT	
SOLICITOR PHONE	
WILL EXECUTOR	
WILL EXECUTOR PHONE	
ACCOUNTANT CONTACT	
ACCOUNTANT PHONE	

^{*}http://www.dashlane.com has a 9.5% trust rating on trustpilot

INSURANCE POLICIES – NAMES & NUMBERS

HEALTH	
LIFE	
DEATH	
HOME	
CAR	
OTHER	

RECURRING PAYMENTS

TO PAY	COMPANY	AMOUNT	DATE DUE	METHOD OF PAYMENT	AMOUNT OUTSTANDING
RENT/MORTGA					
GE					
ELECTRICITY					
OIL/GAS					
WATER					
INSURANCE					
LOANS					
CREDIT CARDS					
OTHER					

BANKING

BANK NAME	ACCOUNT TYPE	NAME ON ACCOUNT	INSTITUTION	CONTACT DETAILS

CREDIT CARDS

ISSUER	NAME ON CARD	CREDIT LIMIT	CUSTOMER SERVICE #	OTHER

INVESTMENTS

TYPE OF INVESTMENT	NAME OF INSTITUTION	BENEFICIARIES	PHONE
PENSION			
SAVINGS			
SHARES			
SHARES			
OTHER			

REAL ESTATE

ADDRESS	DATE PURCHASED	NAME ON DEEDS	LOCATION OF DEEDS	MORTGAGE STATUS

OTHER VALUABLES

TYPE	LOCATION	EST. VALUE	OTHER
ART			
COLLECTIBLES			
JEWELLRY			
FURNITURE			
OTHER			
OTHER			